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**2021 Grand chapter**

**Undergraduate Guide Right Chapter of the Year award**

 ***THE GRAND CHAPTER UNDERGRADUATE GUIDE RIGHT CHAPTER OF THE YEAR AWARD*** – an award to be presented at the 85th Grand Chapter Meeting to the most outstanding Undergraduate Guide Right Program. Chapters are awarded in the winner (first), silver (second) and bronze (third) awards for the large, medium and small chapter categories.

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| GENERAL GUIDE RIGHT PROGRAM PROFILE section 1 |
| Name of Guide Right Program |  |
| Sponsoring Chapter |  |
| Name of Guide Right Director |  |
| Email & Phone Number of Guide Right Director |  |
| Total Number of Days Met with Students (include National & Province Meetings students participated in)  |  |
| Total Number of Guide Right Students |  |
| Total Number of Financial Brothers in the Chapter |  |
| Province |  |

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| NATIONAL GUIDE RIGHT PROGRAM(S) section 2 |
| Check all National Guide Right Programs your Chapter has participated:Core Programs (5pts for each, if there participation in each category College Prep, Social Action & College Success)( if not at least one participation in each category then its 3 pts for each), information requested on parentheses on a separate pageCollege Prep\_\_\_Naviance (# of students)\_\_\_College Signing Day\_\_\_Virtual College Conversation (List dates & number of students for each session)\_\_\_Virtual College Tour (List dates & number of students for each tour)\_\_\_Black College Expo (List date & number of students)\_\_\_Common Black Ap (# of students)Social Action/Community Service\_\_\_National Voter Registration Day (# of students)\_\_\_Room 2 Read (List dates & KL/GR students that participated)\_\_\_Community Service (List dates, # of students & the activity engaged in)College Success\_\_\_Mentoring Former Kappa Leaguers (list dates & students)\_\_\_National Mentoring for former Kappa Leaguers (list dates & students) National Initiatives (2pts for each) information requested on parentheses on a separate page\_\_\_STEM (List dates, # of students & activity)\_\_\_NSBE Jr (# of students)\_\_\_Boys Scouts of America (List dates, # of students & activity)\_\_\_National Kappa League Virtual Meeting (# of students)\_\_\_Online Leadership Conference (# of students)\_\_\_Best Practices (List submissions to the Best Practices Committee)\_\_\_GR Mentor Training (List dates & who participated)\_\_\_Virtual National Kappa League Conference in July 2020 (# of students)\_\_\_The Planning Tool    |
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| PROVINCE GUIDE RIGHT PROGRAM(S) section 3 |
| List all Province Guide Right programs participated in: ([#] of students; [#] total number of days & dates, including Province Student of the Year Participation) |
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| LOCAL GUIDE RIGHT PROGRAM(S) section 4 |
| List all Local Guide Right programs ([#] of students; [#] total number of days & dates) |

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| PROGRESS OF GUIDE RIGHT PROGRAM(S) section 5 |
| List the goals and objectives of your Guide Right program and describe tracking/measurements that indicate success or growth of your Guide Right Program(s). Detailed metrics are recommended. |
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*If necessary, please attach information to this form. (Limit to one page)*

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| GUIDE RIGHT COMMUNICATIONS section 6 |
| List all submissions to Kappa League TV and provide your Guide Right social media oversight policy. |
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*If necessary, please attach information to this form.*

**CHAPTER INVOLVEMENT - LIST BROTHERS WITH 10+ HOURS OF GUIDE RIGHT SERVICE (with summary of hours & dates by Brother) section 7**

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| GUIDE RIGHT ACHIEVEMENT section 8 |
| Please list an individual student achievement, overall chapter achievement or former student that graduated college this past year. (No more than 5 total) |
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| GUIDE RIGHT PARTNERSHIP WITH AN ALUMNI CHAPTER OR BROTHERS section 9 |
| Describe a Guide Right activity with an Alumni chapter or Brothers. |

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| CERTIFICATION |  |
| This is to certify that the information provided is valid.  |
| **Chapter** | **Signature** | **Date** |
| Polemarch |  |  |
| Keeper of Records |  |  |
| Guide Right Director |  |  |
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**Grand chapter**

**jay Crosby award**

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## INSTRUCTIONS & CRITERIA

***Directions***: Please follow the outline presented below.

1. **Grand Chapter submissions for this award must first win their equivalent Province award.**
2. Items of documentation are encouraged, i.e. newspaper clippings, citations, awards, and all relevant supporting documents

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1. The submission covers activities from March 1, 2020 to March 1, 2021
2. All documentation should be included with the petition as one complete packet. All submissions should be electronic and no larger than 5 MB (not including any video submission).
3. Chapter size categories are small 10-30 members; medium 31-60 members; large 60+ members.
4. An email will be requested by the NGRC from your Province Polemarch acknowledging your Chapter is in good standing.
5. The category size of the Chapter will be determined by the number of Brothers listed in the IHQ online database. If there are discrepancies, the Chapter will have an opportunity to provide substantiating documentation of membership size.
6. **Submitting Chapters must have completed Guide Right Certification in order for submission to be considered.**
7. **Please submit either a 75 second or less video presentation of your Guide Right program or a 5 page or less powerpoint presentation with photos.**
8. The Award will be determined based on point accumulation in the following categories:
9. Guide Right Initiatives (35 points)
10. Guide Right Progress - Guide Right Goals, Measurements and Improvements – (10 points)
11. Guide Right Achievement – (5 points)
12. Measurements of Guide Right Impact – (15 points)
	1. How to calculate Guide Right Impact

Total students + total days met divided by 5

1. Guide Right Communications – (10 points)
2. Guide Right Presentation – (15 points)
3. Guide Right activity with an undergraduate Chapter or Undergraduate Brothers (5 points)
4. Guide Right Chapter Involvement – (10 points)
	1. How to calculate Chapter Involvement

Total number of Brothers with 10+ hours divided by total bros in chapter times 25.

1. Do not complete the award rubric it is for use by the judges.
2. **Deadline for submission is May 10, 2021. Email to kburnett57@yahoo.com.**

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| **Guide Right Certification Rubric** |
| **CATEGORY** | **INSTRUCTIONS** |  |  |  | **TOTAL POINTS** |
| **Guide Right Initiatives****(see section2, section 3 & section 4)** **max 35 pts** | Award points for all applicable descriptions(max: 35 points) | 5 pts for each National Core Program (must have one program in each of College Prep, College Success and Social Action or its 3pts per Core program)Score\_\_\_\_\_\_\_\_\_\_\_ |  2 pts for non-Core National Initiatives and Province ProgramScore\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1 pt per Local ProgramScore \_\_\_\_\_\_\_\_\_\_ | Max 35 pts |
| **Chapter Involvement in Guide Right** **(see section 1 & 7) max 10pts** | Total Brothers in the Chapter with 10 plus hours of Guide Right Service divided by the total Brothers in the Chapter times 25 |  |  |  | Max 10 pts |
| **Guide Right Impact****(see section 1)****(max 15pts)** | Take the total number of students involved and the number of days they met and divide by 5.  |  |  |  | Max 15 pts |
| **Progress of Guide Right Program(s)****(see section 4) (max 10 pts)** | Max of 10 total pts | 1 pt for each Goal set (max of 5 pts)Score\_\_\_\_\_\_\_\_\_ | 1 pt for each Numeric documentation of a Goal (max of 5pts)Score\_\_\_\_\_\_\_ |  | Max 10 pts |
|  **Guide Right Achievement****(see sction 8)** **max 5pts** | Please list an individual student achievement, overall chapter achievement or former student that graduated college this past year |  |  |  | Max 5 pts |
| **Guide Right Communications (see section 5) max 10 pts** |  | 1 pt for each submission to KLTVScore \_\_\_\_\_\_\_ |  | Documentation of Social media oversight policy (max 5 pts)Score\_\_\_\_\_\_\_\_ | Max 10 pts |
| Guide Right PresentationMax 15 pts | 75 second or less video of your program or 5 page powerpoint presentation |  |  |  | Max 15 pts |
| Guide Right Activity with Undergraduate Brothers(see Section 9) |   |  |  |  |  Max 5 pts |

Total points\_\_\_\_\_\_\_\_\_